

WE ARE HIRING



dental assistant

Join us in building a healthy community

HealthFinders helps community members take care of themselves and their families. We are community health workers, doctors, nurses, dentists, hygienists, therapists, teachers and advocates who work in clinics and schools, and in the community. We care for people of all ages. Our care is low-cost, and patients don't have to have insurance.

At HealthFinders, we believe our community is healthy when we are all healthy. We have been providing care since 2005 and are always working to help more people when and where they need it most.

About the role

Reporting to the dental program coordinator, the licensed dental assistant will assist in all areas of program activities. The successful candidate will be a collaborator by nature, extremely reliable, and holds a strong belief in organization's mission.

Full time, Non-exempt, 30-40 hours/week, \$20-\$30/hour

Location

Owatonna, Faribault, Northfield; Mostly days, some evenings and weekends

dental assistant

Primary duties

- Help the dentist, dental therapist, and dental hygienist during treatments (before, during, and after procedures).
- Clean and prepare tools and equipment.
- Work directly with patients in settings like schools and public health programs. This includes applying sealants, fluoride varnish, and cleaning children's teeth.
- Perform office tasks like scheduling, answering phone calls, helping with billing, and ordering supplies.
- Help with patient referrals to specialists when needed.
- Work well with others and manage different tasks at once.
- Feel comfortable in diverse work environments.
- Collect and record medical and dental information, including taking patient vital signs.
- Chart the condition of teeth and gums.
- Being bilingual in Spanish/English or Somali/English is a plus, but not required.

Qualifications

- Must have a dental assistant license in Minnesota.
- CPR certification (training is available).
- Understand how to work under Collaborative Practice Authorization in community settings.
- Be able to take impressions and make models and mouth guards.
- Take different types of X-rays (like intraoral, panoramic, and portable Nomad X-rays).

Ready to make a difference?

Submit your application on the Careers of Purpose page of our website: healthfindersmn.org/jobs

Questions? Email us at careers@healthfindersmn.org

All employees must be able to work effectively in a community-based organization whose clients and staff exhibit significant diversity with respect to race, ethnicity, gender orientation, socio-economic status, nationality, and religion. Black, Indigenous, People of Color, women, LGBTQ+ community and people from other underserved communities are strongly encouraged to apply.