Family Nurse Practitioner  

July 2023

Do you see the need in our communities and are you driven to make a difference? Do you believe everyone should have access to basic health care? Would you like to remove barriers to care and help patients become their healthiest self? Then join our diverse team of compassionate, caring, and dedicated professionals.

HealthFinders Collaborative (HFC) is a growing community clinic providing quality health care (primary medical, dental, and mental health), advocacy and wellness education for people who have limited access to care. HealthFinders has a unique, holistic, community-based, health care model that works, as a result, we are growing and need to build a bigger team! Join us in ensuring everyone has access to the health care they need.

Since 2012, HFC has been a nurse-led organization with a team of staff NPs and volunteer physician and advanced practice providers. We are looking for two advanced practice nurse practitioners to continue to lead the growth of HFC’s unique model of community-oriented care. Leadership growth and potential is available to interested candidates.

Part and full-time positions are available.

Position: Family Nurse Practitioner
Salary Classification: Non-Exempt, part-time or full-time, .5-.8 FTE
Location: Faribault, Northfield, and Owatonna and remote
Salary: $55-65/hour

Position Description:
The Family Nurse Practitioner (FNP) is responsible for providing clinical care to patients of HFC. The FNP works with clinical leadership and a diverse care team to ensure quality medical services are delivered and are consistent with the organization’s goals and vision of the organization. Responsibilities include working with staff and volunteers in the implementation of clinical care and medical services, supporting clinical quality standards, clinical performance improvement, and supporting collaborative referral and consultative care relationships across the care team.

Direct Patient Care Responsibilities

- Provides comprehensive health care for patients as established by clinic protocols, evidenced-based medicine, and current standards of care. This includes health maintenance, acute episodic care, chronic disease management, and patient education. Refers patients to appropriate specialty care as necessary.
- Support management of HFC patient care including refills, lab orders, abnormal lab results, urgent patient matters for those patients followed by volunteer providers.
- Maintains patient treatment documentation as established by clinic protocol. Completes worker’s compensation forms, special insurance, disability, and other patient forms as needed.
- Completes sufficient continuing education and other requirements to maintain in good standing current licensure
- Provides consultation and support for other providers and volunteers, works cooperatively with the care team
- Provides community and student education as requested

PO Box 731 Northfield, MN 55057 • NORTHFIELD • FARIBAULT • OWATONNA
507.323.8100 • healthfindersmn.org
Participates in pre-visit planning and huddles
Utilizes Patient Portal or other media to communicate with patients, as relevant
Works collaboratively with other provider staff and contractors
Collaboration with Clinic Operations team:
  - Support quality improvement initiatives that improve clinical workflows, protocols and policies in accordance with quality medical practice for preventive, acute and chronic care management.
  - Support occupational health of staff and volunteers
  - Support regular review and update clinical policies and procedures, compliance and implementation
  - Support ongoing training and support to community health worker and other health team staff.
  - Collaborates in any investigation, and resolution of formal patient complaints

Optional:
HFC is also looking for a Laboratory Director, support for training available if interested.
  - Serves as Laboratory Director, obtaining required 20 hours of CME or at least one-year previous experience as a Lab Director. Collaborates with designated HFC lab consultant partners and HFC lab coordinator to oversee and ensure safe and accurate practices, and stay in compliance with all regulations. Works with Director of Coordinated Care and Associate Director to ensure lab staff meet standards of practice.

Required Skills:
The Family Nurse Practitioner must be a certified advanced practice provider. Certification in family practice is preferred although other certifications may also be considered. Applicant must hold a valid license to practice in Minnesota (or be eligible to apply), a current DEA registration, and current BLS certification. They must have a thorough knowledge of medical theory and practice, physical assessment, differential diagnosis, pathophysiology, pharmacology, and management of acute and chronic health. They must have strong organizational skills, be detail oriented, have the ability to prioritize and handle multiple demands and is knowledgeable on reimbursement and regulatory requirements. They must know and utilize Universal Precautions to minimize potential exposure to hazardous conditions, pathogens, or communicable diseases. 2+ years of experience in the clinical setting is preferred.

In addition, the Family Nurse Practitioner:
  - Works collaboratively and respectfully with staff, patients, and others—individually and as part of a team—to achieve optimal efficiency, outcomes and morale
  - Interacts in a culturally competent manner with individuals and groups from diverse backgrounds, including but not limited to socio-economics, race and ethnicity, nationality and religion, both in-clinic and in the community
  - Maintains excellent and punctual attendance
  - Uses computer including e-mail, word documents, spreadsheets, patient management system, electronic health record, and patient portal, as needed to carry out essential job functions
  - Demonstrates commitment to agency mission and goals
  - Speaks, understands, reads and writes English sufficiently to carry out all essential duties
  - Performs other duties as assigned

To apply, please submit cover letter and resume to: Wendy Sara sara.wendy@healthfindersmn.org